



The Catholic Women's League of Canada

MEMO

DATE: December 9, 2020
FROM: Margaret Ann Jacobs, national president
TO: Parish council presidents
CC: Diocesan and provincial presidents

At the November 2020 teleconference of the national executive, proposed amendments to the *Constitution & Bylaws* 2013 (C&B) were approved for circulation to the membership. According to Part XX(c) of the C&B, notice of the proposed amendments shall be circulated to all councils at least six months before the annual national convention. According to Part XV, Section 3(c), an instructed vote is required to adopt amendments to the C&B. This mailing provides the information and forms required for your part in the process of amending the C&B. It is now up to you as president to carefully follow the instructions to facilitate the instructed voting procedure in your council.

Enclosed in this mailing are:

- Instructed Voting Procedures for all levels.
- Notice of Motion to Amend the *Constitution & Bylaws* (2013). This Notice of Motion pertains to proposed amendments one through eight. Each proposed amendment is outlined and includes the rationale. **Each proposed amendment requires one vote, for a total of eight separate votes.**
- Three-page instructed vote forms. These forms must be completed after the votes are taken and transmitted to the next level, i.e., from parish to diocesan; from diocesan to provincial; from provincial to national.

Voting at parish level should occur at least one month prior to the diocesan convention where you or your designate will attend as a voting delegate. One copy (white) is retained by the parish council and brought to the convention where the vote will take place. One copy (yellow) of the completed form must be submitted to the diocesan council (provincial council where no diocesan council exists) at least two weeks prior to the convention. One copy (pink) must be returned to national office.

Thus at a monthly meeting in early 2021, time must be allotted on the agenda for reading, discussing and voting on the proposed amendments.

Each diocesan and provincial council president will also allot time on her agenda for voting. The final votes will occur at the annual national convention to be held August 10, 2021, in Toronto, Ontario. **Instructed voting at diocesan, provincial and national levels is to occur without discussion or debate.**

Please read through and carefully follow the instructions to ensure your members' votes are recorded.

My prayers continue for all of you and our work together as companions in the League.